

Bruny Island Community Health Services Advisory Committee

MINUTES

Venue: Meeting Room, 16 School Road, Alonnah
Date: Wednesday 5 November 2014
Time: 9.00 am – 11.00 am

Meeting Items

ITEM	DISCUSSION	ACTION	ACTION OFFICER
1 General Meeting			
1.1 Attendance and Apologies	<p><i>Present: Fran Davis, Geoff Byrne, Donna Gallagher (acting NUM), Bruce Edwards, Emma McLeod and Claire Perrin (nurse representative). Suzanne Macefield (scribe)</i></p> <p><i>Apologies: Jeanette Ritter, Jennie Gorringe.</i></p> <p>Bruce Edwards declared all positions vacant and called for nominations for position of Chair and Deputy Chair.</p> <p>It was agreed to appoint Geoff Byrne as Chair and Fran Davis as Deputy Chair.</p> <p>Meeting handed over to new Chair.</p>	<i>All members in favour.</i>	
2 Action items from meeting held 7 May 2014			
2.1 Kingborough Volunteer Program	Donna Gallagher provided information on the program. Fran Davis noted there are some volunteers on Bruny who are part of the program.		

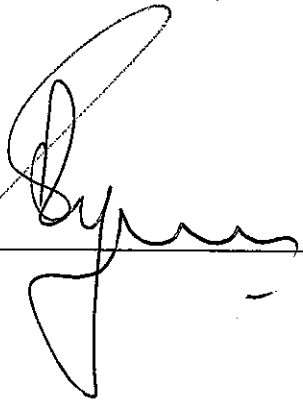
		Fran noted nurses are no longer visiting clients who are isolated on the island. Donna advised this is not part of the Community Nursing role, the focus being clinical care. Geoff Byrne noted his disappointment these visits were no longer occurring. Geoff also noted attendance at the BIRCH luncheons by the community nurses was welcome. Geoff and Fran will liaise and invite the Kingborough Volunteer Program co-ordinator to meet with BICA or BIRCH.		
2.2	Letter of thanks to Martin Butler	Tabled.		
3	New Business			
3.1	Summary of Activity Bruny Island Community Health Centre 2014	Donna Gallagher tabled Summary of Activity January to September 2014. Bruce Edwards noted community clients are encouraged to present to the clinic unless they are unable to do so. Donna advised a mental health nurse may be commencing a service at the health centre as part of the GP service. Donna thanked Suzanne Macefield for compiling the data.	<i>Bruce Edwards will follow up on a possible dental service to the island.</i>	B Edwards
3.2	Call for nominations and appointment of Chair and Deputy Chair	See 1.1		
3.3	Community Car	Geoff Byrne noted his concerns re the new system of co-ordination of transport by CTST. Fran Davis also noted her concerns.	<i>Donna will arrange a meeting with CTST to discuss concerns. Donna will follow up feedback from other drivers. Fran will attend the meeting as a representative of drivers.</i>	D Gallagher
3.4	After hours Call-outs	Geoff Byrne raised an issue from Ambulance Volunteers regarding recent instances when an RN was not on call. Claire advised the three recent instances were due to nurses being on leave. Donna advised an additional casual nurse has	<i>Bruce Edwards will discuss with TAS Ambulance's Regional Manager and seek their response so this can be relayed to the community as soon as possible. Bruce will also follow up with TAS Ambulance</i>	B Edwards B Edwards

	recently commenced.	re VAO2 training for the nurses.	
4 Correspondence Inwards	Email from Jeanette Ritter (acting Chair) tendering her resignation from the committee.	Admin to draft letter of thanks to Jeanette Ritter.	Admin
5 Correspondence Outwards	Letter of thanks to Martin Butler.		
6 Next agenda Item			
6.1 Report – Bruce Edwards	<p>Bruce Edwards reported:</p> <ul style="list-style-type: none"> • THO-South looking at efficiencies to services • THO-South will need to contribute to reduce staff. There will be no forced redundancies • Awaiting further advice re budget 		
6.2 Report – NUM	<p>Donna Gallagher advised:-</p> <ul style="list-style-type: none"> • New emergency trolley purchased • Safety helmets for RNs purchased and kindly funded by the auxiliary. 		
6.3 Report – Health Promotion	Report tabled.		
6.4 Report - BICA	<p>Fran Davis noted:</p> <ul style="list-style-type: none"> • lack of Telstra coverage was raised at committee meeting. • Abbeyfield proposal has in-principle agreement from Kingborough Council to take over management of School Road units and build 10 more units. A committee is being formed. 		
6.5 Report - BIRCH	<p>Geoff Byrne noted:</p> <ul style="list-style-type: none"> • BIRCH have completed their annual reporting 		

	<ul style="list-style-type: none"> • Committee will be meeting next week re program for next year. They will liaise with Jennie Gorringe so programs don't clash. • Funding ends 30 June 2015 and is under review. • Recently undergone auditing and all standards were met. 		
6.6 Other Reports/Issues	<p>Emma McLeod reported:</p> <ul style="list-style-type: none"> • Poppy mulch being sold as a fundraiser • Bird Festival stall raised \$800 • 2015 Calendars complete and on sale • School garden going well with eggs and produce for sale from cart • Bird nest sculpture completed • Hot lunch continues weekly • Recent pizza night fundraiser • Canberra trip next week for grade 5 & 6 • Learn to swim program underway for prep/grade 1/grade 2 • Next school association meeting 17 Nov • Recently awarded Clean School award • Grade 6 attend and report to BIAC <p>Terms of Reference discussed.</p>	<p>Bruce Edwards will review terms of reference and forward to members.</p>	<p>B Edwards</p>
7 Next meeting	To be advised		

MINUTES APPROVED:

Chairperson:



(signature)

Date: 19/11/14