

Bruny Island Community Health Services Advisory Committee

MINUTES

Venue: Meeting Room, 16 School Road, Alonnah
Date: Wednesday 6 November 2013
Time: 9.00am – 10.45am

Meeting Items

ITEM	DISCUSSION	ACTION	ACTION OFFICER
1 General Meeting			
1.1 Attendance and Apologies	<p><i>Present: Jeanette Ritter (acting Chair), Fran Davis, Geoff Byrne, Tracy Hemmings, Bruce Edwards, Emma McLeod, Jennie Gorringe, Claire Perrin (nurse rep), Laura Callaghan (observer) and Suzanne Macefield (scribe)</i></p> <p><i>Apologies: Martin Butler</i></p>		
2 Action items from meeting held 7 August 2013			
2.1 Minutes to be sent for uploading to BICA website and Bruny News noted.	Completed. Ongoing.	<i>Remove from agenda</i>	<i>Admin</i>
2.2 Appointment of new Community Rep	Bruce Edwards advised there had been no applications for the vacancy from residents living in the East so the vacancy had been readvertised in the November Bruny News and opened up to any resident living on Bruny Island.	<i>Await applications, closing date Monday 18 November 2013.</i>	<i>Chair</i>

2.3	Community Transport – Admin to send letter to CTST clients re requirement to travel with a carer if necessary.	S Macefield advised notice had been put in car. Completed.	Remove from agenda.	Admin
2.4	Community Transport – Admin to clarify with CTST re drivers' cover should they incur an injury.	S Macefield advised still awaiting advice from CTST.	Awaiting advice from CTST.	Admin
2.5	New Defibrillator	Tracy Hemmings advised 2 defibrillators had been ordered. Discussion held re donations towards defibrillators.	Ongoing	
2.6	BIRCH unspent transport funds	Admin to follow up cost code. Completed.	Remove from agenda.	Admin
3	New Business			
3.1	Home Help	Geoff Byrne expressed concerns re Home Help. Tracy Hemmings explained the process for clients to obtain Home Help. Bruce Edwards discussed the funding arrangements. Discussion held regarding Home Help delivery. Discussion held re fees for nursing services.	Geoff Byrne will consult with community members to identify specific issues regarding Home Help.	Geoff Byrne
3.2	Meeting dates for 2014	Committee agreed dates will be 1 st Wednesday in the months of February, May, August and November 2014.		
4	Correspondence Inwards	Nil		
5	Correspondence Outwards	Nil		
6	Next agenda Item			
6.1	Report – Bruce Edwards	Bruce Edwards gave a verbal report. Bruce advised: Budget for Community and Rural Services for BICHC was ok. Visiting Gerontologist is back from leave.		

	<p>Hobart District Nursing Service (HDNS) has received Commonwealth funding for 3 years to provide additional palliative care services. HDNS will work with existing providers with the objective of keeping patients at home where possible.</p> <p>Specialist outpatient services waitlists at RHH are being targeted for reduction. An external review will be conducted.</p> <p>Tracy Hemmings has returned to her Nurse Unit Manager role.</p> <p>Hospital avoidance project is being progressed.</p>		
6.2 Report – NUM	<p>Tracy Hemmings introduced Laura Callaghan, the new Clinical Nurse Consultant.</p> <p>Tracy advised the following:</p> <p>Looking at service re-design regarding hospital avoidance.</p> <p>Event will be organised to thank organisations for donating towards the new defibrillators.</p> <p>Claire Perrin noted there had been no referrals to the nurses from GP Assist since 1st July 2013.</p>		
6.3 Report – Health Promotion	<p>Report tabled. Jennie Gorringer also reported on Vibrogym, Rural Health Week, new furniture provided by BIRCH for Jane Finn room and programs for 2014 including Healthy Lifestyle program for North Bruny for November 2014.</p>		
6.4 Report - BICA	<p>Fran Davis - nil to report.</p>		
6.5 Report - BIRCH	<p>Geoff Byrne gave a verbal report and advised:</p> <p>Geoff thanked Claire for visiting on BIRCH day</p>		

	<p>and would welcome a nurse rep on BIRCH days.</p> <p>New furniture provided by BIRCH in the Jane Finn room.</p> <p>Attendance has been down.</p> <p>Christmas Lunch will be held at CWA Barnes Bay.</p>		
6.6 Other Reports/Issues	Emma McLeod advised posture wedges will be introduced for students. School Oval project discussed.		
7 Next meeting	Wednesday 5 February 2014		

MINUTES APPROVED:

Chairperson:



(signature)

Date: 26/11/2013