

Bruny Island Community Health Services Advisory Committee

MINUTES

Venue: Meeting Room, 16 School Road, Alonnah
Date: Monday 17th July 2017
Time: 9.30am – 11.35am

Meeting Items

ITEM	DISCUSSION	ACTION	ACTION OFFICER
I General Meeting			
I.1 Attendance and Apologies	<p>Present: Bruce Edwards (Acting Chair) Fran Davis (BICA), Pam Aitchison (BICHC Health Auxiliary), Bob Jager (SES) Jeff Self (Bruny Island Men’s Shed), Sheryl Lampkin (BIRCH-HRC), Donna Gallagher (NUM) and Judy Smith (scribe).</p> <p>Apologies: Lyn Kumpulainen, Tracy Hemmings, Wendy Braithwaite, Ann Tomlinson-Smith, Jo Waldon and Lyn Michael.</p>		
Welcome	<p>Bruce Edwards welcomed everyone to the meeting and outlined his role and the purpose of BICHSAC in partnership with the community. Bruce clarified that the committee’s primary focus was to provide a vehicle for community representatives to communicate and advocate the health and wellbeing needs to the Tasmanian Health Service (THS), giving an opportunity to better align available resources. With an understanding of the role and function of the THS and other health service providers on Bruny Island, members are able to provide feedback, advice and information to other members of the community. Advised that the Terms of Reference (currently</p>		

	still in draft), has recently been reviewed. Now has drawn membership from existing organisations, groups and associations.		
Nomination for Chair	<p>Bruce Edwards outlined the role of Chair and Deputy Chair. Also advised that as the current draft Terms of Reference required renomination of office holders annually; this being the next scheduled meeting in November 2017.</p> <p>Jeff Self agreed to fill the position of Chair until that time, seconded by Bob Jager. Jeff requested that Bruce continue to chair today's meeting so he could familiarise himself with the committee's procedures.</p> <p>Fran Davis kindly agreed to put her name forward for the office of Deputy Chair.</p>		
General discussion	Noted that a representative from HRC was unavailable for today's meeting. As HRC are a significant provider of health services on BI, members felt it was important that there was representation at future meetings. The possibility of attendance via video link was agreed if unable to attend in person.	Bruce Edwards to follow up with HRC regarding future plans for the GP service.	<i>Bruce</i>
Draft Terms of Reference (ToR)	<p>Review of suggested membership. Agreed to include a representative from CWA on the Terms of Reference when finalised.</p> <p>Fran Davis clarified that BICAL were indirectly represented through BICA.</p> <p>Agreed that the representation (via nomination) from the suggested community groups, organisations and associations was broad enough to not require any additional community member representation.</p> <p>Suggested that the Minister for Health be invited to attend a future meeting. Bruce Edwards</p>	Resolved that item 3.4.1 be removed. Bruce to make necessary amendments to TOR for the committee's consideration.	

	<p>suggested that there would need to be advanced notice and that the Minister be provided with notice of particular issues that they wished him to be aware of or discuss.</p> <p>Distribution of minutes discussed. ToR currently state that Minutes will be available via BICA website or from the Health Centre. Members agreed this would provide reasonable access to members of the BI community. As meetings may only be held every 4 months, it was resolved that Minutes of meetings be circulated to committee members for review and amendment before being made available to the community. Minutes would remain as draft and would be officially ratified at the next meeting.</p>		
Minutes	Meeting held 20/3/2017	Noted.	
Report – NUM	<p>Donna Gallagher tabled a written report which noted the range of services currently being provided from the health centre. Highlighted the success of multi-disciplinary team environment. Donna advised of changes in staff, building and maintenance issues and the intention to lease a 4WD with purpose built storage canopy for nursing staff use.</p> <p>Service data for last 6 months to June 30 provided.</p>		
Report – Bob Jager (SES)	Bob queried the impact of no volunteer ambulance personnel currently being available on South Bruny Island. The need for volunteer recruitment was also discussed.	Resolved that Bruce Edwards will follow up with Craig Westlake at Ambulance Tasmania regarding recruiting of volunteers.	<i>Bruce</i>
Report – Bruce Edwards	Bruce gave an overview of the restructuring of Tasmanian Health Organisation. He also outlined funding arrangements and his role within the	A further update will be available at our November meeting.	

	health Service.		
BICA – Fran Davis	Fran advised nil to report at this time.		
BIRCH – Sheryl Lampkin	Sheryl gave a comprehensive report regarding the transfer of the service from BIRCH to Huon Regional Care. Sheryl also outlined her role within the organisation and the services that are provided.		
Other issues	<p>Availability of Carers on Bruny Island – Sheryl Lampkin raised the issue of lack of island based carers and canvassed the need for more formal education for residents that were interested in becoming carers.</p> <p>Informal Companionship Group – Fran Davis canvassed this issue and the need for such a group on Bruny Island.</p>	Sheryl will further discuss this issue with Tracy Hemmings from Huon Regional Care.	<i>Sheryl</i>
Next meeting:	<p>Monday 6th November 2017 @ 9.30am</p> <p>Meeting closed 11.35am.</p>		